

## Unregistered vehicle permits

Unregistered vehicle permits (UVPs) are issued for unregistered registrable vehicles to allow them to use public roads for a specific purpose for a period of up to 28 days. A UVP cannot be issued to a vehicle carrying a load for commercial purposes, or to vehicles exempt from registration. A UVP also includes CTP insurance cover.

## How do I get a conditional registration?

You must go to a NSW motor registry or authorise a representative to go on your behalf. If you are not already recorded on the RTA's computer system, you must attend the registry in person.

You will need to provide:

- Proof of identity (POI) or your representative must provide their own POI.
- Proof of Registration Entitlement (PORE).
- A document to prove the vehicle is roadworthy:
  - For purpose-built vehicles, a customer declaration of roadworthiness.
  - For historic vehicles, an historic vehicle declaration or pink slip.
  - For street rods, a safety inspection report issued by the NSW Street Rod Committee, or its specified inspection agents, and a street rod declaration of roadworthiness.
- A completed application for conditional registration form.
- Proof of residential address.
- Evidence of concession eligibility (if applicable).
- Section One of the Primary Producer Declaration or Declaration of Eligibility for a Registration

Concession (vehicles nominating CTP class FARM).

- The applicable fee.

Conditional registration is available for any period from 28 days to 12 months.

### Roads and Traffic Authority

The information in this brochure is intended as a guide only and is subject to change at any time without notice. It does not replace the relevant legislation.

For further enquiries:  
[www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) | 13 22 13

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**Conditional  
registration**

## What is conditional registration?

The conditional registration scheme allows certain vehicles that don't comply with the construction and equipment requirements of the Australian Design Rules (ADR's) and vehicle standards, limited access to the road network to perform specific functions. If a vehicle that complies with the construction and equipment requirements of the ADR's can be used, conditional registration is not offered.

Only the vehicles listed in the Conditional Registration Guide (Vehicle Sheets) may be registered under the conditional registration scheme. For a full list of vehicles eligible for conditional registration, go to [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) or call the RTA's Contact Centre on 13 22 13.

Examples of conditionally registered vehicles include:

- Agricultural vehicles
- Construction vehicles
- Recreational vehicles (on Stockton Beach only)
- Street rods
- Purpose built vehicles
- Oversnow vehicles

It also applies to certain historic vehicles if the operator belongs to an RTA recognised historic vehicle club and the vehicle's use of the road network is restricted to club events.

The RTA will apply operating conditions to all conditionally registered vehicles to overcome the vehicle's deficiencies and/or restrict their use of the road network. If suitable operating conditions cannot be imposed on a vehicle to overcome or moderate performance deficiencies when travelling on the road network, then the vehicle will not be registered under this scheme.

Conditionally registered vehicles are issued with a registration certificate and label, a set of number plates and a Certificate of Approved Operations that outlines the conditions imposed on the vehicle when driven on a road or road related area such as:

- Footpaths and nature strips.
- Service station driveways.

- Public and private car parks and access areas.
- Private roads on which the public are normally invited to drive.
- Drive in fast food outlets and other drive-in commercial areas used by the public.

The Certificate of Approved Operations is required by law and must be carried in the vehicle at all times for enforcement purposes.

Under NSW road transport law motor vehicles must be registered, issued an Unregistered Vehicle Permit (UVP), or be exempt from registration to be used on roads or road related areas. Vehicles exempt from registration under NSW road transport law cannot be conditionally registered or issued with an UVP.

For specific information about how road transport law and insurance liability may affect you, your or other motor vehicles, or your land please seek independent legal advice.

## How much does it cost?

To get a conditional registration you must pay an administration fee, a plate fee and the costs for the compulsory third party (CTP) insurance, which is set by QBE Insurance. Eligible pensioners are exempt from paying the administration fee.

Unlike full registration with conditions applied, conditional registration does not attract stamp duty, motor vehicle tax or national charges.

To find out the current fees, visit our website at [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au).

## Do I have to arrange CTP insurance before coming to the RTA?

No. CTP insurance, provided by QBE Insurance, is issued as part of the conditional registration and only applies if the vehicle is being driven on a road, or road related area, in Australia.

## How do I renew a conditional registration?

The RTA will send a renewal notice to the registered operator four to six weeks prior to the expiry date. The registration

can be renewed at any NSW motor registry or by mail. You will need to return the renewal notice along with evidence of roadworthiness such as a safety inspection report, evidence of concession eligibility (if applicable), club or customer declaration and the renewal fee.

Renewals can be made for three or 12-month periods.

## How do I cancel the registration?

To cancel the registration, the number plates must be returned to the RTA. There is no refund of the administration or plate fee. A cancellation letter will be issued which can be used to apply for a refund of the remainder of the CTP insurance premium from QBE Insurance.

## What if I sell the vehicle?

If you sell the vehicle you should notify the RTA and cancel the registration (see *How do I cancel the registration?*). The new operator must then apply for registration in their name.

## What if I buy a vehicle with conditional registration?

If you buy a vehicle with conditional registration you, or your representative, must go to a motor registry and provide POI, a bill of sale or receipt, evidence of concession eligibility (if applicable) and a roadworthiness declaration (see *How do I get a conditional registration?*) to register the vehicle in your name. You will then be issued with a new registration certificate and label, number plates and a certificate of approved operations.

## What equipment do I need on a conditionally registered vehicle?

Equipment requirements vary according to the type of vehicle being registered. To check requirements for your vehicle, visit our website at [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) or contact the RTA Technical Enquiries Service on 1300 137 302.